

# **BEACON**

## **CONSULTING GROUP, INC.**

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**Job Title:** Construction Superintendent

**Base Office:** New York, NY

**Reports to:** Senior Project Manager

**Job Purpose Summary:** The Construction Superintendent is primarily responsible to supervise and coordinate all operations on the construction project. He/she will ensure that the quality of work and materials is upheld according to specifications, and that budget and project tasks are followed as planned.

**Key Responsibilities:**

- Ensure that both health and safety project plans are properly implemented
- Monitor all construction functions on site to oversee the construction process
- Ensure budget is maintained regarding purchases and wages
- Coordinate workers and tasks to ensure work is performed as required and according to schedule
- Record costs for materials purchased and work performed
- Perform general inspections of workers performance
- Ensure that safety rules and regulations are adhered to
- Coordinate with inspectors regarding licensing and safety requirements
- Supervise sub-contractors
- Generate written project progress reports

**Experience and Requirements:**

- BS in Civil Engineering or Construction Management preferred
- Construction Supervisors License (unrestricted)
- OSHA 30 Hour
- CPR/First Aid
- Minimum of 5 years experience as construction superintendent
- Ability to schedule and generate work around scenarios in order to meet schedule milestones
- Acute problem solving skills
- Ability to multi-task
- Proficiency with MS Office software including Word and Excel
- Demonstrated success as construction superintendent on large construction projects
- Strong communication, organization and analytical skills
- Self-motivated and capable of handling multiple projects

If interested, please contact:

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